

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

August 23, 2016

The Central Bucks Board of School Directors held its meeting on Tuesday, August 23, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:35 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Beth Darcy – President, John Gamble – Vice President, Sharon Collopy, Meg Evans, Paul Faulkner, Glenn Schloeffel, Karen Smith, Dennis Weldon, Jerel Wohl

ADMINISTRATORS PRESENT

Mr. John Kopicki, Dr. Scott Davidheiser, Andrea DiDio-Hauber, Jason Jaffe, Scott Kennedy, David Matyas, Mary Kay Speese

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

Mrs. Darcy announced that the Board met in Executive Session at the conclusion of the July 26, 2016 school board meeting to discuss the opening at CB-South and to discuss a personnel matter. The Board met this evening prior to the school board meeting to receive an informational update on an environmental matter and also discussed another personnel matter. The school board will meet on Thursday, August 25, 2016 for an informational Board Retreat at the Bucks County Intermediate Unit (BCIU).

APPROVAL OF MINUTES

Motion by John Gamble, supported by Sharon Collopy, to approve the minutes of the July 26, 2016 School Board meeting.

Motion Approved 8-0-1. (Mr. Weldon abstained due to absence at the July 26, 2016 Board meeting – Attachment A).

PUBLIC COMMENT

There was no Public Comment.

SCHOOL BOARD REPORTS

Committee chairpersons provided a brief report:

Citizens Advisory Committee: Mr. Schloeffel reported that the committee met tonight, August 23, 2016, before the school board meeting. There was further discussion about the hiring of a consultant to evaluate the fields and recommend a plan to improve the fields. The committee also discussed what the community can do to help improve the fields. Tonight the Board will take action on hiring a consultant.

Mr. Gamble asked if there was going to be cooperation with Delaware Valley University. Mr. Schloeffel stated there was a gentleman at the university willing to advise this committee.

Curriculum Committee: Mrs. Collopy reported that the committee met on August 17, 2016. The committee heard updates on the report cards, weighting courses, etc. Mrs. Collopy encouraged the community to read the minutes located on the School Board page and stated that all committee meetings will now be held at 16 Welden Drive in the Board Room.

BCIU Board: Mr. Gamble stated he was on vacation and missed the July 19, 2016 meeting.

The Citizens Advisory Committee notes and the MBIT Executive Council minutes are Attachment B.

RECOMMENDATIONS FOR ACTION

TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS

Motion by Jerel Wohl, supported by Karen Smith, to approve the Treasurer's Report and Summary of Fund Disbursements for the month of July 2016.

General Fund	\$35,501,331.94
Capital Fund	\$ 2,098,127.33
Food Service	<u>\$ 300,147.89</u>
TOTAL ALL FUNDS	\$37,899,607.16

Motion Approved 9-0.

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Paul Faulkner, supported by John Gamble, to approve the July 31, 2016, August 4, 2016, August 15, 2016, and August 18, 2016 General Fund check disbursements in the amount of \$2,879,340.37; the August 1, 2016 and August 11, 2016 Capital Fund check disbursements in the amount of \$3,149,792.10; and the August 10, 2016 Food Service Fund check disbursements in the amount of \$4,306.18.

Motion Approved 9-0.

BUDGETARY TRANSFERS

Motion by Jerel Wohl, supported by Sharon Collopy, to approve the budgetary transfers for fiscal 2015-2016.

FROM:	1200-100	Special Education - Salaries	175,000
TO:	1200-300	Special Eductaion- Purchsed Professional Services	175,000

Reallocate funds within the Special Education function for higher than anticipated professional services expenses.

FROM:	1200-100	Special Education - Salaries	50,000	
TO:	1200-500	Special Education - Other Purchased Services		50,000

Reallocate funds within the Special Education function for higher than anticipated other purchased services expenses.
(approved private institute tuition fees ran on the high side)

FROM:	2300-200	Administration Support - Benefits	180,000	
TO:	2300-300	Administration Support- Purchased Professional Services		180,000

Reallocate funds within the Administration Budget to cover increased legal and adjust budget for tax collection fees.

FROM:	1200-100	Special Education - Salaries	222,000	
TO:	2700-100	Transportation - Salaries		222,000

Reallocate payroll funds from the Special Education function for higher than anticipated transportation payroll expenses.

FROM:	2700-600	Transportaion - Supplies	100,000	
	2700-700	Transportaion - Equipment	60,000	
TO:	1200-500	Special Education - Other Purchased Services		160,000

Reallocate funds within the Special Education function for higher than anticipated other purchased services expenses.

FROM:	2800-400	Central Support - Purchased Property Services	30,000	
TO:	2800-100	Central Support - Salaries		30,000

Reallocate funds within the central support services budget to cover increased payroll expenses.

FROM:	1400-500	Other Instructional Programs - Other Purchased Services	75,000	
	3300-600	Community Services - Supplies	3,500	
TO:	3300-100	Community Services - Salaries		70,000
	3300-300	Community Services - Purchased Professional Services		8,500

Reallocate funds within the Community Services function for higher than anticipated payroll and professional services expenses. Reallocate funds from Other Instructional Programs to increase the Community Services payroll budget.

Motion Approved 9-0.

IPS CONTRACT

Motion by Paul Faulkner, supported by Karen Smith, to approve a one-year contract extension with IPS for maintenance of laser printers, smart boards, and projectors through June 1, 2019 as reviewed at the June Finance Committee meeting.

Mr. Gamble asked if the district was pleased with this company. Mr. Matyas stated yes.

Motion Approved 9-0.

SPORTS FIELD SOLUTIONS

Motion by John Gamble, supported by Sharon Collopy, to award a contract to Sports Field Solutions as a consultant for the District's athletic fields in the amount of \$12,800.

Mr. Wohl asked what the role of the consultant would be once the field work has been completed. Mr. Kennedy stated that this position is a consulting role, not as a contractor. The contractor will help the district design smaller projects, help in the bidding process, help to develop a short term maintenance list with costs and a long-term capital improvement list with costs, and help to train staff and outside groups.

Mr. Faulkner asked if the consultant would help develop a schedule to provide downtime for resting the fields. Mr. Kennedy stated that this would be incorporated in the report from the consultant.

Motion Approved 9-0.

DISTRICT GOALS

Motion by Paul Faulkner, supported by Jerel Wohl, to approve the Central Bucks District Goals for 2016-2017. The District Goals are Attachment C.

Motion Approved 9-0.

PERSONNEL ITEMS

Motion by Dennis Weldon, supported by Karen Smith, to approve resignations, positions ended, leaves of absence, appointments, classification changes, community school staff, Before/After School Program staff and substitute staff.

RESIGNATIONS

Name: Kim Blair
Position: Special Education Teaching Assistant – Tamanend Middle School
Effective: July 20, 2016

Name: Mallory A. Clavijo
Position: Before/After School Care – Bridge Valley Elementary
Effective: March 14, 2016

Name: Amy M. Coddington
Position: Duty Assistant – Tamanend Middle School
Effective: July 14, 2016

Name: Peter J. Eckley
 Position: Custodian – CB East
 Effective: August 1, 2016

Name: Diana M. Elinich
 Position: Before/After School Care – Doyle Elementary
 Effective: June 15, 2016

Name: Barry Graber
 Position: Custodian – Warwick
 Effective: August 11, 2016

Name: Ashley Hawkins
 Position: Before/After School Care – District Wide
 Effective: June 15, 2016

Name: Michaela A. Holcombe
 Position: Personal Care Aide – Kutz Elementary
 Effective: June 15, 2016

Name: Nicole M. Kannengieszer
 Position: Before/After School Care – Warwick Elementary
 Effective: June 14, 2016

Name: Diane Klein
 Position: Personal Care Aide – Bridge Valley Elementary
 Effective: July 18, 2016

Name: Thomas Mallett
 Position: Personal Care Aide – Mill Creek Elementary
 Effective: July 21, 2016

Name: Shannon E. McCoog
 Position: Before/After School Care – Titus Elementary
 Effective: June 15, 2016

Name: Mary McElwee
 Position: Before/After School Care – Barclay Elementary
 Effective: June 15, 2016

Name: Bethany A. McIlrath
 Position: Personal Care Aide – Central Bucks High School East
 Effective: August 9, 2016

Name: Alexis M. Mele
 Position: Elementary School Counselor – Groveland Elementary
 Effective: June 16, 2016

Name: Andrew J. Montgomery
Position: Custodian – Holicong
Effective: August 31, 2016

Name: Hayden F. Rohrmiller
Position: Custodian – Tamanend
Effective: June 17, 2016

Name: Sandra J. Scarborough
Position: Bus Driver – Transportation Center
Effective: August 9, 2016

Name: Jennifer W. Schmidt
Position: Special Education Teaching Assistant – Kutz Elementary
Effective: July 21, 2016

Name: Thomas J. Smith
Position: Before/After School Care – Warwick Elementary
Effective: June 15, 2016

Name: Kimberly A. Terry
Position: Principal's Secretary – Cold Spring Elementary
Effective: August 4, 2016

Name: Wendy Teschner
Position: Before/After School Care – District Wide
Effective: June 22, 2016

Name: Brittany A. Thatcher
Position: Special Education Assistant - Tamanend
Effective: August 11, 2016

Name: Lynne Van Fossen
Positions: Special Education Teaching Assistant – Central Bucks High School South
Effective: July 25, 2016

Name: Lynda A. Vesely
Position: Office Clerk – Cold Spring Elementary
Effective: June 15, 2016

Name: Lindsay A. Walbrandt
Position: Special Education Teaching Assistant – Lenape Middle School
Effective: July 12, 2016

POSITIONS ENDED

Name: Barbara S. Getzow
Position: Before/After School Care – District Wide
Effective: June 15, 2016

Name: Thora J. McKenna
Position: Before/After School Care – District Wide
Effective: June 15, 2016

UNPAID LEAVES OF ABSENCE

Jacqueline Carmeans	Special Education Teacher – Mill Creek November 4, 2016 through end of first semester
Randee Kazatsky	Special Education Teacher – Warwick August 29, 2016 – end date TBD
Raymond Marshall	Elementary Teacher – Doyle (.60) and Kutz (.40) August 29, 2016 – end date TBD
Jennifer Murphy	ESL Teacher – Groveland November 4, 2016 through end of first semester
Andrea Parks	(.5 FTE) Kindergarten Teacher – Warwick August 29, 2016 through end of 2016 – 2017 school year
Kathleen Veisz	(.5 FTE) Learning Support Teacher – Butler August 29, 2016 through end of 2016 – 2017 school year
Debra Weber	Custodian – Tohickon July 18, 2016 – end date TBD
Brittany Wilson	Special Education Teacher – Kutz September 19, 2016 through December 12, 2016

APPOINTMENTS

Name:	Ronald Baker
Position:	2 nd Shift Custodian \$16.21 per hour
Effective:	August 15, 2016
Name:	Jason Bucher
Position:	Principal Central Bucks High School South \$160,623
Effective:	August 23, 2016
Name:	Andrea Chiarappa
Position:	(.98 FTE) Special Education Assistant - Tohickon \$14.43 per hour
Effective:	August 31, 2016

Name: Denise Chila
 Position: Educational Assistant (Office) – Cold Spring
 \$12.63 per hour
 Effective: August 31, 2016

Name: Carl Conover
 Position: 2nd Shift Custodian
 \$16.21 per hour
 Effective: August 15, 2016

Name: John Cook
 Position: 10-Month Security Assistant – CB South
 \$12.63 per hour
 Effective: August 31, 2016

Name: Timothy Donovan
 Position: Principal Central Bucks High School West
 \$155,000
 Effective: August 24, 2016

Name: Jennifer E. Hendri
 Position: Staff Nurse – Doyle
 \$22.13 per hour
 Effective: August 31, 2016

Name: Gina M. Karras
 Position: (.50 FTE) Regular Education Assistant – Titus
 \$14.43 per hour
 Effective: September 12, 2016

Name: Beverly Kelsey
 Position: (.99 FTE) Special Education Assistant – Lenape
 \$14.43 per hour
 Effective: August 31, 2016

Name: Jennifer Kloss
 Position: (.50 FTE) Personal Care Assistant – Mill Creek
 \$14.43 per hour
 Effective: August 31, 2016

Name: Wendy McCausland
 Position: (.98 FTE) Personal Care Aide – CB West
 \$14.43 per hour
 Effective: August 31, 2016

Name: Elizabeth Meier
Position: Personal Care Aide – Warwick
\$14.43 per hour
Effective: August 31, 2016

Name: Wendy Melhuish
Position: (.98 FTE) Personal Care Aide – Titus
\$14.43 per hour
Effective: August 31, 2016

Name: Sheri-Lyn Melito
Position: (.97 FTE) Special Education Assistant - Lenape
\$14.43 per hour
Effective: August 31, 2016

Name: Kari Panaia
Position: (.58 FTE) Personal Care Aide – CB West
\$14.43 per hour
Effective: August 31, 2016

Name: Regina Sweeney
Position: Personal Care Aide – Warwick
\$14.43 per hour
Effective: August 31, 2016

Name: Greg Weideman
Position: 3rd Shift Custodian
\$16.21 per hour
Effective: August 15, 2016

BUILDING SUBSTITUTES

Effective 10/2016 – 6/2016, \$125 per day, 150 days per year

<u>Name</u>	<u>Location</u>
Christine Champeaux	CB West
Melissa Chizik	Titus
Taylor Goldsworthy	Mill Creek
Melanie Greenwood	Jamison
Jayne Kilgore	Warwick
Elizabeth Krout	Pine Run
Lauren Malakoff	Buckingham
Barbara Marr	Cold Spring
Joanna Staropoli	Gayman
David Taylor	CB East
Nels Updale	CB West
Sarah Wolfe	Groveland

LONG-TERM SUBSTITUTE TEACHERS

Name: Megan Atkins
Position: Special Education Teacher – CB West
\$51,157 (MS + 0 credits, Step 1)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Madison Beveridge
Position: Elementary Teacher – Butler
\$45,254 (BS + 0 credits, Step 1)
Effective: August 29, 2016 through end of first semester

Name: Nicole E. Brandecker
Position: Special Education Teacher – Lenape
\$45,254 (BS + 0 credits, Step 1)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Grace Connell
Position: English Teacher – Tamanend
\$47,222 (BS + 0 credits, Step 2)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Seana B. DeCrosta
Position: Mathematics Teacher – CB East
\$53,124 (MS + 0 credits, Step 2)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Caroline Deitch
Position: (.75 FTE) English Teacher – CB South (.58) and CB West (.17)
\$47,222 (BS + 0 credits, Step 2)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Elise M. DelCasale
Position: Special Education Teacher – Jamison
\$51,157 (MS + 0 credits, Step 1)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Emma Dudley
Position: (.5 FTE) Certified School Nurse – Pine Run (.4) and Butler (.1)
\$22,627 (BS + 0 credits, Step 1)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kacie Lynne Gallen
Position: Elementary Teacher – Gayman
\$45,254 (BS + 0 credits, Step 1)
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Howard Gottlieb
 Position: Elementary Teacher – Groveland
 \$51,157 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016 – 2017 school year

Name: Sharon Gulla
 Position: Elementary Music Teacher – Groveland, Gayman, Cold Spring and Pine Run
 \$45,254 (BS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Margaret E. Haflett
 Position: (.67 FTE) Social Studies Teacher – CB West
 \$17,137 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of first semester

Name: Victoria Hall
 Position: Special Education Teacher – Cold Spring
 \$47,221 (BS + 0 credits, Step 2)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Ashley Hill
 Position: (.5FTE) A.M. Kindergarten Teacher – Doyle
 \$22,627 (BS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Jeffrey Hudak
 Position: Elementary Teacher – Gayman
 \$45,254 (BS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Heather L. Jacobson
 Position: (.5 FTE) ESL Program Specialist – Barclay
 \$23,610 (BS + 0 credits, Step 2)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kelly Keck
 Position: Elementary Teacher – Kutz
 \$51,157 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Caroline Kelly
 Position: Elementary Teacher – Groveland
 \$51,157 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Tyler A. Kline
 Position: English Teacher – Unami
 \$45,254 (BS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Karin Majewski
 Position: Special Education Teacher – Unami
 \$49,189 (BS + 24 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Erin Mathauser
 Position: Special Education Teacher – CB East
 \$53,124 (MS + 0 credits, Step 2)
 Effective: August 29, 2016 through end of first semester

Name: Angelo Menta
 Position: Special Education Teacher – Lenape
 \$53,124 (MS + 0 credits, Step 2)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kelly Brooke Mulligan
 Position: Elementary Teacher – Butler
 \$51,157 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Lindsay Musoleno
 Position: Special Education Teacher – Unami
 \$51,157 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Heidi New
 Position: (.6 FTE) Elementary Music Teacher – Doyle
 \$27,152 (BS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kara Pachnieski
 Position: Special Education Teacher – Linden
 \$49,189 (BS + 24 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Erica Penn
 Position: English (.9 FTE) and PEN (.1 FTE) Teacher – Tamanend
 \$51,157 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Stephanie L. Pratt
 Position: English Teacher – Unami
 \$51,157 (MS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of first semester

Name: Jessica Schuck
 Position: (.53 FTE) Health/PE – East (.33) and Unami (.20)
 \$25,027 (BS + 0 credits), Step 2
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kylee Snoke
 Position: Elementary Teacher – Doyle
 \$45,254 (BS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Allison R. Vicciardo
 Position: (.67 FTE) World Language (Spanish) Teacher – CB West
 \$30,320 (BS + 0 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Marc West
 Position: Elementary Art Teacher – Gayman (.54) and Buckingham (.46)
 \$49,189 (BS + 24 credits, Step 1)
 Effective: August 29, 2016 through end of 2016-2017 school year

Name: Sharon L. Wetzel
 Position: (.6 FTE) PEN Teacher – Kutz (.5) and Bridge Valley (.1)
 \$33,646 (MS + 0 credits, Step 3)
 Effective: August 29, 2016 through end of 2016-2017 school year

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lisa Angelo	(.37 FTE) Before/After Care Groveland \$20.25 per hour	(.33 FTE) Comm Sch Suprv Groveland \$24.48 per hour	8/23/2016
Kaitlyn Armstrong	(.33 FTE) Before/After Care Warwick \$20.25 per hour	(.33 FTE) Comm Sch Suprv Warwick \$24.48 per hour	8/23/2016
Patricia Atchison	Security Asst (Temp) CB East \$12.26 per hour	Security Asst 10-month CB East \$12.63 per hour	8/31/2016
Deborah Carpino	(.47 FTE) Duty Assistant Tohickon \$12.63 per hour	(.98 FTE) Special Ed Asst CB West \$14.43 per hour	8/31/2016

Patricia Cavalli	Personal Care Aide Bridge Valley \$15.36 per hour	Special Ed Assistant Bridge Valley \$15.36 per hour	8/31/2016
Carol Cornwell	(.98 FTE) PCA Mill Creek \$14.43 per hour	(1.0 FTE) Special Ed Asst Mill Creek \$15.08 per hour	8/31/2016
Marie DiStefano	(.96 FTE) PCA CB East \$12.51 per hour	(.96 FTE) Special Ed Asst CB East \$14.43 per hour	8/31/2016
Marguerite Desumma	(.98 FTE) PCA Bridge Valley \$14.43 per hour	(.95 FTE) PCA Holicong \$14.43 per hour	8/31/2016
Susan Ermigiotti	(.63 FTE) Title 1 Instr Asst Groveland \$14.43 per hour	(.98 FTE) LSRR Instr Asst Groveland \$14.43 per hour	8/31/2016
Patricia Feeney	(.96 FTE) PCA Butler \$14.43 per hour	(.97 FTE) Special Ed Asst Butler \$14.43 per hour	8/31/2016
Claudia Glitz	(.29 FTE) Before/After Care Kutz \$20.66 per hour	(.29 FTE) Comm Sch Suprv Kutz 24.48 per hour	8/23/2016
Danielle K. Hallman	(.76 TPE) Elem Art Buckingham, Titus & Warwick \$50,897	(.76 TPE) Elem Art and (.24 FTE) LTS Buckingham, Titus & Warwick \$53.124	8/26/2016
Christine Heegard	(.35 FTE) Before/After Care Titus \$17.30 per hour	(.25 FTE) Comm Sch Suprv Bridge Valley \$24.48 per hour	8/23/2016
Lisa Lapeire	(.99 FTE) Sp Ed Teach Asst Buckingham \$14.15 per hour	(.99 FTE) PCA Buckingham \$14.57 per hour	8/31/2016
Kimberly McPherson	(.70 FTE) Staff Nurse (T) Mill Creek \$19.45 per hour	(.60 FTE) Staff Nurse Mill Creek \$22.13 per hour	8/31/2016

Andrew Montgomery	Custodian Floater Facilities Dept. \$16.21 per hour	Custodian Temporary Holicong \$16.21 per hour	7/25/2016
Jillian O'Connor	(.25 FTE) Before/After Care Mill Creek \$20.66 per hour	(.25 FTE) Comm Sch Suprv Mill Creek \$24.48 per hour	8/23/2016
Matthew Pirolli	(.98 FTE) PCA CB West \$12.76 per hour	(1.0 FTE) PCA CB West \$14.93 per hour	8/31/2016
Linda Schumann	(.67 FTE) Basic Skills Asst Linden \$14.57 per hour	(.96 FTE) Spec/Reg Ed Asst Pine Run \$14.57 per hour	8/31/2016
Patrice Sica	(.25 FTE) Before/After Care Doyle \$20.66 per hour	(.25 FTE) Comm Sch Suprv Doyle \$24.48 per hour	8/23/2016
Angela Thomas	Custodian (2 nd Shift) CB East \$16.75 per hour	Custodian (mid-shift) CB East \$16.75 per hour	8/8/2016
Tracy Van Houten	General Secretary Admin Center \$14.86 per hour	Administrative Secretary Educational Services Center \$19.51 per hour	8/15/2016
Joanne Whitney	(.92 FTE) PCA Doyle \$16.10 per hour	(1.0 FTE) PCA Doyle \$16.60 per hour	8/31/2016
Janice Wolff	Sp Ed Teaching Asst Pine Run \$17.16 per hour	(.78 FTE) Basic Skills IA and (.22 FTE) Reg Ed Asst Pine Run \$17.16 per hour	8/31/2016

COMMUNITY SCHOOL STAFF

<u>Last</u>	<u>First</u>	<u>Location</u>	<u>Position</u>	<u>Rate</u>
Berger	Mary	BVE & Groveland	(.67 FTE) Instructor	\$17.65 per hour
Bramble	Kaitlyn	Groveland	(.67 FTE) Instructor 2	\$17.65 per hour
Cassel	Rebecca	Butler	(.33 FTE) Before/After	\$14.43 per hour
Grogan	Shirley	Titus	(.50 FTE) Before/After	\$14.43 per hour
Hess	Lolita	ESC Comm Sch	(.92 FTE) Temp Gen Sec	\$14.43 per hour
Larkin	Colleen	CB South	Asst Swim Coach (.50)	\$13.90 per hour
May	Judy	ESC Comm Sch	(.92 FTE) Temp Gen Sec	\$14.43 per hour
Miller	Karen	Butler	(.20 FTE) Instructor 2	\$17.65 per hour
Mislan	Trevor	CB East	Lifeguard (.20)	\$ 8.90 per hour

Perlman	Sharon	Titus	(.30 FTE) Before/After	\$14.43 per hour
Shaw	Susan	Butler	(.60 FTE) Before/After	\$14.43 per hour

COMMUNITY SCHOOL STAFF BEFORE/AFTER SCHOOL PROGRAM

<u>Last</u>	<u>First</u>	<u>Location</u>	<u>Position</u>	<u>Rate</u>
Allison	Andrew	Warwick/CS	EA	\$14.57
Allison	Susan	Bridge Valley	Instructor 1	\$20.66
Aycock-Marshall	Sallie	Mill Creek	Instructor 2	\$17.65
Basalik	Clint	Barclay	EA	\$15.16
Baudy	Marie	Groveland	Gr. Supervisor	\$24.48
Bennett	Sharon	Butler	Instructor 2	\$17.65
Berry	Brandon	Barclay/MC	Gr. Supervisor	\$24.48
Berry	Cathy	Kutz	Instructor 1	\$20.66
Bilsland	Gail	Jamison	Instructor 2	\$17.65
Bourque	Ruth	Mill Creek/PR	EA	\$15.16
Bradley	Megan	Doyle	EA	\$14.43
Bragen	Kimberly	Bridge Valley	EA	\$14.43
Brajer	Brianna	Butler/Grov	EA	\$14.57
Braun	Chelsea	Barclay	EA	\$14.57
Braun	Dawn	Kutz/Titus	EA	\$14.57
Braun	Elizabeth	Warwick	EA	\$16.78
Brown	Joanne	Warwick	EA	\$15.39
Brown	Marisa	Bridge Valley	EA	\$14.57
Calpin	Patricia	Cold Spring	Instructor 1	\$20.66
Carrozza	Carolyn	Barclay	Instructor 1	\$20.66
Chiaravallotti	Patricia	Mill Creek	EA	\$15.97
Clark	Donna	Bridge Valley	EA	\$16.34
Cleveland	Patricia	Kutz	EA	\$16.18
Cohen	Ellen	Doyle	EA	\$14.72
Congdon	Regina	Butler	EA	\$14.72
Conte	Eddie	Barclay	Gr. Supervisor	\$24.48
Cool	Christine	Mill Creek	EA	\$15.16
Cornelius	Barbara	Jamsion	EA	\$14.72
Cox	Marina	Buckingham	EA	\$14.43
Crossland	Ashley	Linden/CS	Gr. Supervisor	\$24.48
Cunningham	Anne	Mill Creek	Instructor 1	\$20.66
Dando	Kathy	Butler	EA	\$16.61
Decker	Corrine	Warwick/Titus	Gr. Supervisor	\$24.48
Devlin	Shirley	Butler	Instructor 1	\$20.66
Drake	Jon	Buckingham	Gr. Supervisor	\$24.48
Easterday	Linda	Cold Spring	EA	\$15.97
Eckert	John	Mill Creek	Instructor 1	\$20.66
Emmons	Taylor	Groveland	EA	\$15.16

Evans	Kyle	Buckingham	EA	\$14.57
Ford	Renee	Jamison	EA	\$15.43
Foster	Toni	Gayman	Gr. Supervisor	\$24.48
Gargiule	Donna	Cold Spring	EA	\$16.18
Gehringer	Samantha	Butler	Gr. Supervisor	\$24.48
Gilbert	Elizabeth	Warwick	EA	\$14.86
Gold	Krystal	Titus	Gr. Supervisor	\$24.48
Goldkamp	Lynn	Doyle	Instructor 1	\$20.66
Grabosky	Vera	Warwick	Instructor 1	\$20.66
Griffin	Allison	Barclay	EA	\$14.43
Haas	Elizabeth	Titus	Instructor 2	\$17.65
Hager	Lisa	Warwick	EA	\$17.16
Hahn	Dana	Bridge Valley	Gr. Supervisor	\$24.48
Halliwell	Marilynn	Gayman	Gr. Supervisor	\$24.48
Hallman	Kathleen	Jamison	EA	\$16.78
Hansen	Karen	Linden	Instructor 2	\$17.65
Hauser	Melora	Groveland	EA	\$16.61
Hearn	Cheryle	Linden	Instructor 1	\$20.66
Hedrick	Dawn	Linden/Kutz	EA	\$15.72
Hennessey	Elizabeth	Titus	EA	\$15.97
Hertlein	Andrea	Butler	Instructor 2	\$17.65
Hess	Lolita	Doyle	EA	\$14.86
Higgins	Crystal	Titus	Instructor 1	\$20.66
Homsher	Patricia	Kutz	Instructor 1	\$20.66
Hunley	Colrairie	BV/Doyle	Instructor 2	\$17.65
Katasak	James	Gayman	EA	\$16.78
Katasak	Phyllis	Butler	Gr. Supervisor	\$24.48
Kearns	Iva	Warwick	Instructor 1	\$20.66
King	Anna	Cold Spring	EA	\$16.42
Kocis	Megan	Titus	EA	\$15.72
Landis	Diane	Pine Run	EA	\$15.16
Loos	Robin	Doyle	Gr. Supervisor	\$24.48
LoStracco	Mary	Kutz	EA	\$16.78
LoStracco	Susan	Bridge Valley	Instructor 2	\$17.65
Loveday	Miriam	Warwick	EA	\$14.57
MacCarter	Maryanne	Bridge Valley	EA	\$17.16
Magaruh	Jennifer	Bridge Valley	Instructor 2	\$17.65
Maloney	Karen	Doyle	EA	\$17.16
Manns	Rachelle	Butler	EA	\$14.43
May	Tiffany	Doyle	EA	\$14.57
McDonagh	Lauren	Pine Run	Instructor 2	\$17.65
McDonagh	Margaret	Linden	EA	\$15.39

McKale	Leah	Barclay	Instructor 2	\$17.65
Miller	Luann	Groveland	Instructor 2	\$17.65
Miller	Stephen	Butler	EA	\$15.16
Modica	Laurie	Butler/Buck	EA	\$14.43
Moore	Patricia	Pine Run	EA	\$16.78
Mullen	Mary	Titus	EA	\$14.57
Noce	Amy	Mill Creek	Instructor 1	\$20.66
O'Keefe	Anna	Mill Creek	EA	\$16.78
Pagano	Jeanne	Jamison	EA	\$16.06
Pavlik	Tracy	Butler	EA	\$14.43
Phillips	Marian	Gayman	EA	\$16.18
Pizza	Stacey	Gayman	Instructor 2	\$17.65
Poole	Joan	Mill Creek	Instructor 2	\$17.65
Pustay	Debra	Groveland	EA	\$17.16
Ramirez	Kathleen	Warwick	EA	\$14.57
Ridgeway	Virginia	Gayman	EA	\$15.16
Ritts	Margaret	Butler	EA	\$15.16
Rosenthal	Tanya	Groveland	EA	\$14.72
Ross	Carolyn	Pine Run	Instructor 1	\$20.66
Rossell-May	Judy	Butler/Doyle	EA	\$16.78
Russell	Sandra	Bridge Valley	EA	\$16.82
Scott	Maryanne	Groveland	EA	\$17.16
Seidle	Judith	Butler/Doyle	Instructor 1	\$20.66
Shaffer	Judith	Jamison	Gr. Supervisor	\$24.48
Shuttleworth	Jeanne	Pine Run	Gr. Supervisor	\$24.48
Silberg	Louise	Jamison	Instructor 1	\$20.66
Smith	Linda	Bridge Valley	EA	\$16.78
Smulling	Shelby	Butler	Instructor 2	\$17.65
Sobiech	Melanie	Mill Creek	Gr. Supervisor	\$24.48
Speiss	Kristen	Groveland	Instructor 2	\$17.65
Stanley	Theresa	Jamison	EA	\$16.78
Stewart	Donna	Mill Creek	Instructor 1	\$20.66
Stone	Lisa	Barclay	EA	\$16.78
Taylor	Danielle	Butler	Instructor 1	\$20.66
Topping	Brenda	Jamison/BV	EA	\$16.06
Valimont	Constance	Linden	EA	\$16.78
Van Rijn	Dawn	Mill Creek	Instructor 2	\$17.65
VanCamp	Debra	Bridge Valley	EA	\$17.50
Ventresca	Bernadette	Linden	EA	\$15.16
Waddington	Mary	Warwick	EA	\$14.43
Walters	Olga	Linden	EA	\$14.57
Wartko	Gayle	Jamison	EA	\$15.16
Waters	Angela	Linden/CS	Gr. Supervisor	\$24.48

Waters	Ashley	Cold Spring	Instructor 1	\$20.66
Waters	Erma	Cold Spring	EA	\$16.78
Weishew	Nancy	Kutz	Gr. Supervisor	\$24.48
Weiss	Donna	Buckingham	Instructor 2	\$17.65
West	Cathy	Groveland	Instructor 2	\$17.65
West	Tara	Pine Run	Instructor 1	\$20.66
Wilson	Jacqueline	Titus	EA	\$14.43
Wylie	Colleen	BV/Warwick	EA	\$15.01
Young	Maureen	Barclay	Instructor 2	\$17.65

Community School Staff – Substitutes

<u>Last</u>	<u>First</u>	<u>School</u>	<u>Position</u>	<u>Rate</u>
Baker	Darlene	Part Time	EA	\$14.43
Burns	Roseann	Part Time	EA	\$14.43
Connors	Joelle	Part Time	Instructor 2	\$17.65
Davis	Diane	Part Time	EA	\$16.13
Ellis	Nancy	Part Time	EA	\$14.86
Farra	Donna	Part Time	EA	\$15.11
Fossesca	Danica	Part Time	EA	\$14.57
Gilmore	Carmel	Part Time	EA	\$14.43
Greenawald	Irene	Part Time	Instructor 2	\$17.65
Hohenwarter	Cassie	Part Time	EA	\$14.72
Hood	Dawn	Part Time	EA	\$15.16
Isernia	Christine	Part Time	EA	\$14.43
Jagelka	Anthony	Part Time	EA	\$14.43
Malinowski	Missy	Part Time	EA	\$16.06
Mann	Renee	Part Time	Gr. Super	\$24.48
Miller	Tyler	Part Time	EA	\$14.72
Modica	Cassandra	Part Time	EA	\$14.43
Pratt	Ann	Part Time	EA	\$14.72
Riley	Connie	Part Time	EA	\$16.06
Risko	Debbie	Part Time	EA	\$16.98
Sanders	Linda	Part Time	Instructor 2	\$17.65
Smith	Lindsay	Part Time	Instructor 2	\$17.65
Sobiech	Donna	Part Time	Instructor 2	\$17.65
Staranowicz	Maryanne	Part Time	EA	\$19.75
Thompson	Bette	Part Time	Instructor 2	\$17.65
Ventresca	Madeline	Part Time	EA	\$14.72
Vieille	Micki	Part Time	Instructor 2	\$17.65
Walsh	Antoinette	Part Time	Instructor 2	\$17.65
Wilson	Shirley	Part Time	EA	\$16.06
Young	Christopher	Part Time	EA	\$14.72

EXTENDED SCHOOL YEAR PROGRAM SUPPORT STAFF

Renee Thorpe 7/25/16 - 8/4/16 \$14.93 (Educational Asst) 20 hours/week

Motion Approved 8-0-1. (Mr. Gamble abstained because a friend was on the list to be hired – Attachment D).

STUDENT ITEMS

Motion by Dennis Weldon, supported by Sharon Collopy, to approve the following tuition students for the 2016-2017 school year:

MR (12th grade) to remain at CB-West.

TR (11th grade) to remain at CB-West.

NS (12th grade) to remain at CB-South.

Motion Approved 9-0.

STAFF CONFERENCES

Motion by Paul Faulkner, supported by John Gamble, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General		Totals
					Fund	Grants	
Boyle, Jonathan	Administrator	8/15/16	2016 Downington Educational Technology Conference	Downington		66	
Castor, Kelly	Professional	9/30/16	Autism A to Z: Beyond the Puzzle 2016	Wilmington, DE		240	
Enama, Laura	Administrator	8/15/16	2016 Downington Educational Technology Conference	Downington		83	
Kratz, Richard	Administrator	8/15/16	2016 Downington Educational Technology Conference	Downington		65	
Putstay, Bridget	Administrator	8/15/16	2016 Downington Educational Technology Conference	Downington		40	
Summers, Jennifer	Professional	9/30/16	Autism A to Z: Beyond the Puzzle 2016	Wilmington, DE		300	
VanReed, Brie	Professional	9/30/16	Autism A to Z: Beyond the Puzzle 2016	Wilmington, DE		140	
Totals this meeting					-	934	934
Year to date from last meeting							
Totals year to date			General fund budget	40,600	-	934	934

Motion Approved 9-0.

REPORTS AND INFORMATION

Mrs. Darcy announced that the Student Activity Fund Quarterly Reports ending June 30, 2016 for the middle and high schools were included in the Agenda as an informational item for Board members.

Mr. Kopicki stated that the New Teacher Orientation was held today, August 23, 2016 at Tohickon Middle School. Fifty-eight new teachers were in attendance. Mr. Kopicki thanked Suzanne Dailey, Michelle Myers, Ruth Kistner, Lindsay Smith, Brie VanReed, and Meghann Campbell for their involvement in making the day so successful.

Mr. Kopicki also stated that teachers will report to school on Monday, August 29, 2016 and students will report to school on Wednesday, August 31, 2016.

Mr. Kopicki invited the community to attend a Community Conversation: Supporting Transgender Students in our Schools. This conversation will be facilitated by the Bucks County Intermediate Unit and will be held on Wednesday, August 24, 2016, at Central Bucks High School – South, beginning at 7:00 p.m.

Mr. Kopicki congratulated and recognized the following administrators on their appointments:

- Mr. Jason Bucher Principal transferring to Central Bucks High School - South
- Mr. Timothy Donovan Principal transferring to Central Bucks High School - West

Mr. Kopicki recognized the Board for their commitment to the district and mentioned that they would be attending a Board Retreat on Thursday, August 25, 2016 to be held at the Bucks County Intermediate Unit (BCIU).

Mr. Scott Kennedy, Director of Operations, provided an update on construction projects and acknowledged Ken Rodemer, Mike Nickerson, Bill Slawter, and John Giannini, for managing all the projects this summer.

CB East Memorial Wall: Should be completed within the next two weeks.

CB East Band Tower: Completed in early August.

Cold Spring Paving: Completed in early summer. Currently the LED lighting is being installed.

War Memorial Field: New light poles in the parking lot have been installed and lighting tested.

CB South Stadium Turf: Will be completed in the third week of September and is running on schedule.

Unami Interior Renovations: On schedule and final clean-up and classroom set-up will occur this week.

Gayman Interior Renovations: On schedule and final clean-up and classroom set-up will occur this week.

Gayman Site Project: Paving was completed today, August 23, 2016, and exterior lighting will be installed within the next few days.

Holicong Interior Renovations: Largest project this summer – close to \$4M. Work will continue through the weekend and will be ready in time for school.

Jamison Roof Project: New thirty-year roof has been completed.

Tohickon Track Resurfacing Project: 95% of overall work complete, paving of runways has recently been completed and now waiting for asphalt to cure – project will then be 100% completed.

Mr. Kennedy then provided an update on the water testing within the district. The district has five schools with private wells and eighteen schools serviced by public water authorities. This summer the district had the water tested at the five schools and the results were well below the Health Advisory Limit of 70 parts per trillion as established by the EPA. The results are as follows: CB East – 27 ppt, Gayman – 2 ppt, Groveland – none detected, Holicong – 15 ppt, and Tohickon – 2 ppt. The district also proactively tested the eighteen schools serviced by public water authorities and retested the five schools with wells. These results should be received within the next two weeks.

Mr. Kopicki stated that the district is doing everything proactively to provide a safe place for the students and will keep the public informed of the water test results.

Mr. Gamble asked about the lead situation at Warwick. Mr. Kennedy stated that the areas were remediated by replacing galvanized piping and fixtures in July and all water source areas in the building were retested and all tested under the action threshold.

Mrs. Darcy thanked the Operations Department for all they do to get the schools ready for the students.

Mr. Gambled clarified his July 26, 2016 school board abstention vote for *Section V – Recommendations for Action, Item B. – Approval of Accounts Payable Check Disbursements*. His abstention was due to his name appearing on the check disbursement list for reimbursement.

ADJOURNMENT

There being no further business before the Board, motion by John Gamble, supported by Karen Smith, to adjourn at 8:05 p.m.

Mrs. Darcy wished all staff members a good start to the new school year.

Respectfully submitted,



Sharon L. Reiner
Board Secretary
Recording Secretary

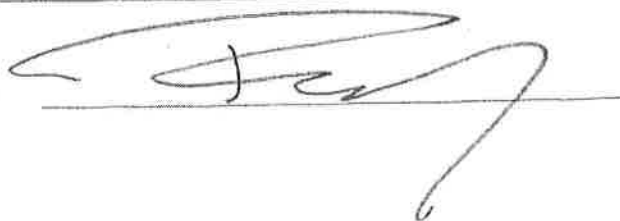
School Board Meetings
Board Member Abstention Form

Board Meeting Date: 8/23/16

Agenda Item: II Approval of School Board Meeting
minutes - July 26, 2016.

Reason for Abstention: Not present at Meeting

Board Member Signature:



CENTRAL BUCKS SCHOOL DISTRICT
Citizens Advisory Committee - Minutes
Athletic Fields
July 26, 2016

Committee Members

Glenn Schloeffel, Board Member
Sharon Collopy, Board Member
Tim Donovan, Lenape Principal
Becky Barlow, CBAA

Scott Kennedy, Director of Operations
Mr. John Kopicki
Loretta Jenkins, DAA
Bill Slawter
Nick Lykon, Plumstead Township

Others in Attendance

Suzanne Moffat
Luisa Isernia

The meeting was called to order at 6:05 pm by Glenn Schloeffel.

PUBLIC COMMENT

REVIEW OF MEETING NOTES

The June 28, 2016 Citizen's Advisory Committee Meeting minutes were reviewed. Discussion about the "official" minutes. Mr. Kopicki confirmed that Scott Kennedy will create the minutes for this committee. Members may share their notes with Scott which will become an attachment to the minutes.

INFORMATION/DISCUSSION

Scott Kennedy distributed the results from the responses to the RFP for Athletic Field Consultants. The committee discussed both proposals and agreed that Sports Field Solutions had a proposal that met our requirements and was the lowest cost. The committee agreed that this should be a recommendation for action at the August School Board meeting.

Scott Kennedy distributed the updated athletic field inventory list. The list included field use from our Event Management System. The number of events does not include recess or gym classes which would add to the total number of events per field. Scott Kennedy reminded the committee that any use in excess of 50 events per year may begin to cause significant damage to the turf. The committee discussed that one Saturday rental could actually be 3-4 games/events. The consensus was that most of our fields are used in excess of 50 events per year. This information will be shared with the athletic field consultant.

Additional topics discussed included:

1. A list of suggestions/comments should be prepared for the athletic field consultant (i.e. field orientation, field use, etc.).
2. Partnering with Delaware Valley University to improve the athletic fields. For example, students could complete small projects as part of their studies.
3. The committee asked that the information packet be emailed out in advance of the next meeting.
4. All future meetings will take place in the large Board Room at 16 Welden Drive.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m. Minutes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

FUTURE MEETING SCHEDULE

Tuesday August 23, 2016 – 6:00 pm – 7:00 pm

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
June 13, 2016

- I. The regular meeting of the MBIT Executive Council was convened on Monday, June 13, 2016 at 5:34 p.m. by Dr. Bill Foster, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

Council Members

Mrs. Beth Darcy, Central Bucks S.D.
Dr. Bill Foster, Council Rock S.D.
Mr. John Gamble, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D.
Mr. Mark B. Miller, Centennial S.D.
Mrs. Karen Smith, Central Bucks S.D.
Mrs. Wendi Thomas, Council Rock S.D. (Arrived at 5:45 PM)

Absent

Mr. John Capriotti, New-Hope Solebury S.D.
Ms. Kati Driban, Centennial S.D.

Others in Attendance:

Mrs. Marjie Devlin, Adult Education Coordinator
Mrs. Denise Dohoney, Assistant Director
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loiacono, Director of Facility Operations
Mrs. Kathryn Strouse, Administrative Director

- II. Guest at the meeting was Ms. Nicole Snyder, Group Leader/Manager – Toddler Program, Lil Bucks Partners in Learning.
- III. Ms. Snyder spoke about the “Option 2” tuition increase for Lil Bucks Partners in Learning that is in the Executive Council packet and the impact it would have on the families, the Early Childhood Care and Education students and the entire center as a whole.
- Mr. Miller requested that a copy of Ms. Snyder’s statement be distributed to the members of the Executive Council.
- IV. Mr. Miller discussed the Perkins Act and the need for it to be a high priority. He expressed his concern that the election campaign may interfere, because it is not a high priority with both candidates and said to make sure your candidate of choice is committed to improving career and technical education.

Mrs. Strouse noted that we use our Perkins money to pay the salaries of our Instructional Assistants, one of our Special Education Coordinators and if the new School Counselor position is approved, it will pay half of that person’s salary.

- V. Dr. Foster reported that the annual Senior Scholarship and Awards assembly was held on May 26. Proud parents and teachers watched as their students received scholarships, tools, and awards from local organizations and sponsors in recognition of their accomplishments at Middle Bucks. Our students attended Dorney Park on May 31 as part of a SkillsUSA sponsored event and the Senior Recognition Ceremony was held on June 2 at William Tennent High School, where 230 students received certificates of completion for their studies at Middle Bucks.
- VI. Mr. Kleinschmidt moved, Mrs. Darcy seconded, passed unanimously, to approve the minutes of the May 9, 2016 meeting. Attachment 1 (pg. 8)
- VII. Routine Business:
 - A. Administrative Report
 - 1. Mrs. Denise Dohoney, Assistant Director explained that NOCTI (National Occupational Competency Testing Institute) is an end of program assessment based on current industry standards and is a Pennsylvania recognized test for Career and Technical Education students. Our goal is to maintain NOCTI scores and the present level or above. Mrs. Dohoney further explained that this is accomplished by participating in the PDE Technical Assistance Program, using Student Learning Objectives (SLO), participating in Professional Learning Communities and utilizing NOCTI pre-assessment exams and study guides. We also conduct professional development to review data and discuss strategies to improve NOCTI exam scores. We measure our success with the NOCTI Pre-Test Scores, NOCTI scores and Student Learning Objectives. The NOCTI test is given to 12th grade students and consists of written and performance components. There are three levels of achievement that include basic, competent and advanced. A certificate is awarded to student scoring at the competent or advanced level. Our overall 2015-16 NOCTI results reflected that 92% of our students scored competent or advanced, 5 programs received 100% on the NOCTI exams and 120 of our students were awarded college credits. Mrs. Dohoney concluded her report by sharing some of the strategies that will be used to focus on improving on the performance part of the exam.

Mrs. Thomas arrived at 5:45 PM

- 2. Mrs. Marjie Devlin, Adult Education Coordinator provided an update of the Adult Education Program. She shared goals, which included to explore new program offerings that support the Pennsylvania Department of Labor and Industry's High Priority Occupations, offer programs in conjunction with regional stakeholder and the development of Career Pathways, expand industry training programs for business and industry partners and offer courses that meet community needs. New classes that were offered to meet these goals included a CDA Preparation Class, Cosmetology Board Preparation Class, Blueprint Reading, Machine Shop Math, CPR and Residential Carpentry, Electricity, Plumbing and HVAC.

Other highlights included that as of May, 2016 the Adult Education Department had a profit of \$11,194, there were 5 adult day students enrolled in 2015-2016 and over 42 local businesses funded employees for job related training at MBIT.

Mrs. Devlin concluded her report by sharing the various funding sources for adult students and noted the funding is not as robust as it once was. She also shared new marketing efforts, which included attending networking events, advertising and an article that was published about our home maintenance classes.

The Executive Council members shared ideas for marketing the Adult Education program including to exhibit at county or local fairs and to post information on the MBIT Facebook page. Current marketing efforts include mailings twice a year, posting on the website, Facebook and Twitter. Other discussion included exploring classes for paramedics or police officers, expanding daytime offerings to the evening and offering online courses. Mrs. Strouse explained that the evening courses are components of the daytime programs, we have Occupational Advisory Committees that are sources for Adult Education classes and teachers, we offer online classes through Ed2Go and we partner with the Bucks County Police training center, but we try not to compete with them. It was asked if there was room in the facility to expand Adult Education evening classes. Mrs. Devlin said there was, but you have to figure out where the demand is and get people here in the evening.

An Executive Session was held regarding personnel matters.

- B. Mrs. Darcy moved, Mrs. Thomas seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 13)
- C. Committee Reports
 - 1. Mrs. Strouse shared that the Professional Advisory Council did not meet, but she and Dr. Baugh met and reviewed some things for this year and next year with regard to the direction of Middle Bucks. Attachment 3 (pg. 15)
 - 2. Mr. Charles Kleinschmidt, Chairperson of the Finance Committee reported that the key items reviewed were moved forward and are on the agenda. Attachment 4 (pg. 16)
 - 3. The Building, Security and Technology Committee meeting scheduled on Tuesday, June 7, 2016 at 5:15 PM was cancelled. – Mr. John Capriotti, Chairperson. Attachment 5 (pg. 18)
 - 4. Mr. Gamble, Chairperson of the Program, Policy and Personnel Committee said to refer to the packet for the report. Attachment 6 (pg. 19)

- D. Mr. Miller moved, Mrs. Thomas seconded, passed unanimously, to approve the Cash Payments Report for May. Attachment 7 (pg. 21)
- E. Mr. Miller moved, Mrs. Thomas seconded, passed unanimously, to approve the Treasurer's Report for April. Attachment 8 (pg. 41)

VIII. Current Agenda Items

A. Personnel Items

- 1. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #535 – Disability/ Maternity/ Childrearing Leave for Jacqueline Menkes, Instructional Assistant, effective May 25, 2016.
- 2. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to approve the proposed 2016-17 educational programs and staffing. Attachment 9 (pg. 57)
- 3. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to retain the Construction Carpentry program on probationary status for the 2016-17 school year.
- 4. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to reduce the Dental Occupations program to half time status for the 2016-2017 school year, due to low enrollment.
- 5. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to approve a resolution for the status change of Lisa Viviano, Dental Occupations Teacher from full-time to half-time status due to low enrollment, effective with the start of the 2016-2017 school year.
- 6. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, authorizing Administration to recruit a School Counselor, in accordance with the Teacher's contract.
- 7. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to approve a Leave of Absence for Nicole Snyder, Group Leader/Manager Li'l Bucks Preschool from August 31 to December 16, 2016 for purpose of completing her student teaching requirements for her Bachelor's degree with part-time weekly schedule of five paid hours for administering Keystone Stars Grant with benefits paid pro-rata.
- 8. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to eliminate the Organizational Advancement Coordinator Position and to furlough Erin Caitlin Rinker, Organizational Advancement Coordinator effective June 30, 2016.

9. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to approve payment to Richard Hansen, Facility Supervisor for 20 accumulated vacation days at per diem rate.
10. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to approve salary increases for non-bargaining unit personnel, for the 2016-17 fiscal year with a 1.54% base percentage increase.
11. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to ratify the employment of the 2016 summer staff, effective June 13, 2016, with statutory benefits. Attachment 10 (pg. 58)
12. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to ratify the additional assignment of Michael Stafford, Instructional Assistant, to work during the summer as a Custodian, effective June 13, 2016.
13. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to ratify the additional assignment of Robert Mogg, Instructional Assistant, to work during the summer as a Business Office Assistant/Inventory Clerk, effective June 13, 2016.
14. Mr. Miller moved, Mrs. Smith seconded, passed unanimously, to approve the additional fall 2016 Adult Evening School programs and the employment of the additional Adult Evening School staff. Attachment 11 (pg. 59)
15. Mr. Gamble moved, Mr. Miller seconded, passed 6 ayes, 1 nay (Mrs. Thomas), 0 abstentions, to approve the increase in the daily substitute rate from \$90 per day to \$95 per day effective with the start of the 2016-2017 school year.

Mrs. Thomas noted she voted nay because it increases the substitute rate to higher than what Council Rock School District pays and with their current budget deficit, she can't move to make the rate any higher than that.

B. Other Matters for Consideration

1. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to reappoint Dr. Bohdan Martynec as school physician for the 2016-17 school year.
2. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to reappoint Willis of Pennsylvania as the Insurance Broker for the 2016-2017 fiscal year. Attachment 12 (pg. 60)
3. Mrs. Darcy moved, Mr. Miller seconded, passed 6 ayes, 1 nay (Mr. Gamble), 0 absentions, to approve the 2016-2017 tuition schedule for Li'l Bucks Partners in Learning Option 1. Attachment 13 (pg. 61)

4. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to approve the field trips and non-paid work-based experiences for the 2016-17 school year. Attachment 14 (pg. 63)
5. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to approve the primary textbooks for all programs for 2016-17 school year. Attachment 15 (pg. 79)
6. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to approve the proposal of Rafferty Electrical, Inc. in the amount of \$12,140, for the installation of additional lighting in the south parking lot to be paid from the Capital Reserve Fund. Attachment 16 (pg. 82)
7. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to approve a field trip for The Philanthropy Today Club and Advisor Mrs. Pamela Swoyer to attend the Raab Foundation Board Meeting in Lambertville, New Jersey on July 8, 2016.
8. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to approve the out of state professional development. Attachment 17 (pg. 83)
9. Mrs. Thomas moved, Mr. Gamble seconded, passed 6 ayes, 0 nays, 1 abstention (Mr. Miller is an officer of PSBA), to approve the contract with Pennsylvania School Boards Association to merge the three separate employee sections of the Board Policy Manual into one policy section to encompass all employee-related policies at a cost of \$1,650.00. Attachment 18 (pg. 84)
10. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to receive and file the May 12, 2016 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 19 (Page 90).
11. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to approve the Bucks County Police Training Center to utilize our school for facilitate school security assessment training with local law officials during the regular school day. Attachment 20 (pg. 95)
12. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to accept the PDE Supplemental Grant in the amount of \$35,555.73; with no matching funds required to purchase the following equipment recommended by the Occupational Advisory Committees:
 - a. Aluminum Tools – Collision Repair Technology
 - b. Patient Care Simulator and Operational Patient Headboard – Medical and Health Professions
 - c. MakerBOT Desktop 3D Printer – Computerized Drafting and Engineering Design
 - d. Mark II Trimmer Metal – Construction Carpentry
 - e. Tire Changer – Automotive Technology Attachment 21 (pg. 96)

13. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to authorize use of Public Surplus to advertise for sale equipment identified as excess, obsolete or surplus and to complete sales transactions resulting from on-line auctions of items advertised. Any and all proceeds must be deposited into MBIT General Fund bank account. Attachment 22 (pg. 98)
14. Mr. Kleinschmidt moved, Mrs. Darcy seconded, passed 6 ayes, 1 nay (Mr. Gamble), 0 abstentions, to approve the transfer of \$150,000 to the Capital Reserve Fund consistent with the Capital Reserve Fund resolution from MBIT General Fund unspent 2015-16 budget balance. Attachment 23 (pg. 100)

It was shared that the Finance Committee's rationale for transferring \$150,000 rather than \$100,000 to the Capital Reserve Fund was that we face so many capital improvements at Middle Bucks in the years to come, including the roof and hot water heating system, and our capital needs exceed our current fund balance, so they wanted to begin to do some accumulation so we don't have to surprise the districts in the future with a larger request. It was noted that in doing this, Central Bucks would have to pay \$7,000 rather than get a small refund. Mrs. Darcy spoke to their Business Manager, who said he would rather make a transfer at this point, as opposed to a year from now when the expense will occur.

It was asked if there was going to be some expenditure in the near future for the roof and when the intent was to spend this capital reserve fund money. Mrs. Strouse said we have to use this money within a year.

There was also a comment that questioned if money used to offset other costs could be applied towards benefits for the L'il Bucks staff.

15. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to approve budget transfers. Attachment 24 (pg. 101)
16. Mrs. Darcy moved, Mr. Gamble seconded, passed unanimously, to cancel the July Executive Council meeting and to authorize the administration to pay bills to be ratified in August.)
17. Mr. Kleinschmidt moved, Mr. Miller seconded, passed unanimously, to appoint Mr. John Gamble as the Middle Bucks Institute of Technology Voting Delegate to the PSBA 2016 Delegate Assembly.
18. Mr. Miller moved, Mr. Gamble seconded, passed 6 ayes, 0 nays, 1 abstention (Mrs. Thomas needed additional information) to propose that the Pennsylvania School Board Association Bylaws be changed to limit the term of President to a single term.

EXECUTIVE COUNCIL MINUTES
JUNE 13, 2016

ATTACHMENT 1

- IX. Mr. Gamble moved, Mrs. Darcy seconded, passed unanimously, to adjourn the June 13, 2016 meeting of the MBIT Executive Council at 7:12 PM.

Respectfully submitted,

Roberta Jackiewicz
Assistant Secretary



2016-2017

Central Bucks School District Goals

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

1. Strengthen the district's educational programs and services.
 - Identify and meet the academic, social, and emotional needs of individual students through the integration of a rigorous and relevant curriculum, best instructional practices, focused formative and summative assessments and feedback, and a comprehensive, systematic approach to student wellness.
 - Develop ways to support student-selected reading options and increase reading volume in all K-12 content areas.
 - Continue to formulate consistent secondary grading practices which promote learning.
 - Continued implementation and refinement of the elementary standards-based Progress Reporting System.
 - Expand implementation of the special education reading and math programs to increase student understanding and independent application of strategies.
 - Focus professional development on the meaningful integration of technology into existing curriculum, the supplementation of instructional and assessment practices and the development of increased student and teacher collaboration.
2. Improve the availability, use, and integration of technology throughout the district in both instructional and non-instructional areas.
 - Continue the use of technology to improve efficiency of district operations, communication, management, and security.
 - Continue to monitor, evaluate and improve our network infrastructure and procedures in the area of security, high-availability of critical systems, and disaster recovery.
 - Implement, support, and promote best practices in technology integration in instruction to increase student collaboration, teacher feedback, and higher-level learning opportunities for students, and engaging instruction.
3. Promote positive relationships between our schools and community.
 - Increase community awareness of the Central Bucks electronic communications' app and its features.
 - Continue to encourage public relations synergies with schools and increase overall district contributions via multiple social media tools.
 - Enhance and promote community partnerships that support educational programs for the entire community (CB Cares, Doylestown Health, the Doylestown YMCA, Visiting Authors, Kids Voting, etc.)
4. Respond to the educational needs of school-aged children through plans designed to provide safe, productive, and flexible learning environments.
 - Continue to implement strategies and intervention models to help students cope with school issues affecting their social-emotional wellness.
 - Maximize "Green Practices" to generate revenue, effectively manage our facilities, and practice environmental stewardship. Student participation in our Green Initiatives will improve our efforts and provide a learning opportunity.
 - Integrate First Student into the CBSD GPS network to better provide "real time" observation capabilities and improve communication with parents and schools.
5. Strengthen the financial base of the district.
 - Pursue ways to enhance revenues, improve efficiency, and reduce expenditures while maintaining quality programs.
 - Develop funding for long term capital needs without borrowing money.
 - Research alternative fuel sources for district vehicles using potential state grants.
 - Update financial and Human Resources software to a new database design.
 - Continue to enhance centralized support for financial and personnel records to aid in budget and audit compliance.

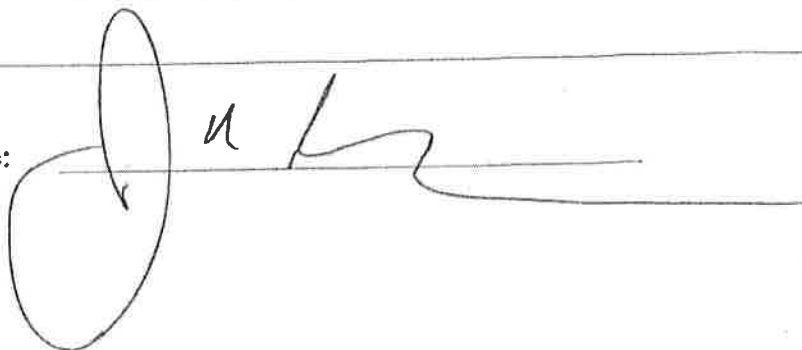
School Board Meetings
Board Member Abstention Form

Board Meeting Date: 8/23/16

Agenda Item: V #8 - Personnel & Terms

Reason for Abstention: Filed on hiring list.

Board Member Signature:

A handwritten signature in dark ink, consisting of a large loop followed by a stylized 'H' and a horizontal line.